



Public Health

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October 16, 2023

TO: PROSPECTIVE APPLICANTS

RE: REQUEST FOR APPLICATION – TRAP-NEUTER-RETURN+VACCINATION (RFA DPH 23-02)

San Bernardino County Department of Public Health (DPH) and Animal Control (AC) invites responses to a Request for Application (RFA) to professional agencies to conduct a Trap-Neuter-Return+Vaccination program in the County's Animal Care service areas. The expected start date for the services described in the RFA is **January 1, 2024**.

For clarity and accuracy, all questions related to the RFA must be submitted in writing via email, fax, or mail to the contact person listed. Attached is the RFA and Questionnaire Sheet. Questions should be clear and concise and include reference to the section of the RFA when applicable. The deadline to submit questions is **5:00 p.m., Friday, November 3, 2023**.

Applications must be received no later than **5:00 p.m., Thursday, November 30, 2023**, and must follow guidelines stated in Request for Application for Trap-Neuter-Return+Vaccination (Attachment A) and include all required documents as indicated on the Proposal Checklist (Attachment D).

If you require additional information, please call me at (909) 832-0807 or email me at Michael.Shin@dph.sbcounty.gov.

Sincerely,

Michael Shin

Michael Shin, Project Coordinator
Department of Public Health - Administrative
Support Division Contracts Unit

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