



Public Health Animal Care Division

January 29, 2024

TO PROSPECTIVE APPLICANTS,

RE: REQUEST FOR APPLICATION – UNDOMESTICATED BURRO SERVICES (RFA DPH 23-12)

San Bernardino County Department of Public Health (DPH) and Animal Control (AC) invites responses to a Request for Application (RFA) from non-profit agencies to conduct a Undomesticated Burro Services in the County's Animal Care service areas. The expected start date for the services described in the RFA is **May 1, 2024**.

For clarity and accuracy, all questions related to the RFA must be submitted in writing via email, fax, or mail to the contact person listed. Attached is the RFA and Questionnaire Sheet. Questions should be clear and concise and include reference to the section of the RFA when applicable. The deadline to submit questions is **4:30 p.m., Thursday, March 14, 2024**.

Applications must be received no later than **4:30 p.m., Monday, April 1, 2024**, and must follow guidelines stated in Request for Application for Undomesticated Burro Services (Attachment A) and include all required documents as indicated on the Proposal Checklist (Attachment D).

If you require additional information about this Request for Applicants (RFA), please call me at (909) 832-0807 or email me at Michael.Shin@dph.sbcounty.gov.

Sincerely,

Michael Shin

Michael Shin, Project Coordinator Department of Public Health - Administrative Support Division
Contracts Unit

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